

# STAND REGULATIONS

Carpet on the aisles of the show is Black Tulip réf 1059 : ■■■ and GRIS ELEPHANT ref: 1575 ■■■ on center

**VERY IMPORTANT**

On signing the application form, the exhibitor agrees to respect all stand regulations (building regulations, Fire Safety regulations, Reed Exhibitions France General Exhibition Regulations) and to make sure that these rules are respected by others (decorators, stand builders, etc.). No building element, decoration, furnishings, signs, lighting beams, should not exceed the limits of the stand. The Organiser reserves the right to change or dismantle any installations which may hinder or impede neighbouring stands or the general public.

**STAND PROJECT AND HANDOVER CERTIFICATE**

All exhibitors and decorators, other than those with fitted stands without additional fittings (Easy, Essentiel, Identity, Carré Formation), must send the following information before the 12 September 2019 for the approval of the **Organiser and the Safety Officer**:

- Stand project showing all fittings (ground planes and elevations)
- Stand space handover certificate

**After this date, if nothing has been received it will be considered that the exhibitor and the stand fitter respect all of the exhibition regulations.**

**ORGANISER – Technical Department**  
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**ANCO / Certification des structures suspendues**  
Frédéric JOUCREAU Mail : [frederic@anco75.fr](mailto:frederic@anco75.fr)

the stand (contact the Organiser for more information). Hanging may only be carried out by specialist VIPARIS staff. All hanging will be carried out exclusively by VIPARIS technical teams.

▪ **RIGGING - SLINGS**

The hanging from the exhibition's center's floor, ceiling or any part of the structure can only be carried out by Viparis approved personnel. **You must send a quote request to Viparis 30 days before the show at the latest**, detailing the weight and, nature of the load for each sling.

The rigging of slings will mandatorily be done by Viparis approved vendors, they will answer you with a quote within 10 days.

**IMPORTANT :**

The Paris Departmental Safety Council has recently made new decisions concerning the control of suspended structures (all elements using slings). The Paris Expo Porte de Versailles safety provisions have hence been amended accordingly.

*It is now compulsory to have such structures tested and certified by an approved expert before lifting the slings with a view to obtaining à certificate confirming the stability of such installations.*

**Such a document will be required by the Head of Security and Safety before the show opening.** Reed Expositions France has referenced ANCO company for that purpose but you may contact other companies at your best convenience. However we recommend ANCO whose staff will be present on the show site during the build-up period. ANCO company is at your disposal for advice and quotations.

Please contact ANCO: [frederic@anco75.fr](mailto:frederic@anco75.fr)

▪ **MAXIMUM BUILDING HEIGHT: SEPARATING WALLS, STAND STRUCTURES, LIGHTING TRUSSES**

Maximum building height is **2.5m**. It is possible to build above this height, on approval of the Organiser. This rule does not apply to island stands, which may build up to a **maximum height of 5m**. Maximum height for lighting trusses is **6m**.

**Reminder:** separating walls are not provided automatically for bare stands (bare stands above 46sqm). Separating walls can be ordered using the Additional Fittings order form provided. Partitions overlooking neighboring stands must be smooth, plain, painted or recovered with white, grey or back fabric, without signs of any kind.

▪ **MACHINERY IN OPERATION**

All machinery in operation at the exhibition must be declared to [handisecur@icloud.com](mailto:handisecur@icloud.com).

▪ **STAND OPENING**

Stands must be as open as possible and all decoration must be designed bearing this in mind, making sure that nothing encumbers the lengths of the aisles. **Stand sides must not be closed for more than 50% of their length.**

**STAND BUILDING RULES**

▪ **SAFETY COMMITTEE**

All installations must comply with the rules laid out by the local authorities and with current legislation. Building must be finished when the Safety Committee inspects the stand. Stands whose installations do not respect these rules will be closed immediately by the Committee (see Regulations).

The presence of the person responsible for the stand is mandatory during the Safety Committee's inspection (date provided at a later date).

▪ **SLINGS AND HANGING**

The use of slings is allowed depending on the ceiling height above

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- **STAND FLOOR**

Pursuant to decree N°94-86 dated 26<sup>th</sup> January 1994, stands with a floor above 2cm high and less than 4cm high must include a chamfer. Any floors higher than this must feature an access ramp for persons with reduced mobility.

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- **R.I.A. (FIRE HOSE CABINETS)**

Fire hose cabinets, marked 'R.I.A.', must be accessible at all times by security services. **A 1m passage** must be kept clear from the right-hand side of the R.I.A., up to the closest aisle. It is forbidden to use any panels or material to cover fire hoses.

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- **SIGNAGE AND LIGHTING TRUSSES - RECESS**

Signs and light trusses must not exceed **6m** at their highest points (and on condition that the stand location allows this – contact the Organiser for more information). Stand signs and lighting trusses **must respect a 1m** recess from neighbouring stands.

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- **HALL FLOORS, PILLARS AND WALLS**

**All damage (sealing, holes in the concrete floor, painting, marking, etc.) is strictly prohibited. Stand areas must be left in the same condition that they were found.** All waste (carpet, glue, rubble etc.) must be removed at the end of the exhibition. Any damage observed during dismantling will be invoiced to the exhibitor. Service providers are the exhibitor's responsibility.

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- **UPPER FLOOR (submitted to validation and payment)**

Submitted to conditions and prior authorization from the organizer. For more information contact the sales department at +33 (0) 1 47 56 65 36

Permitted construction : 50% of the total area.

Any stand project must be submitted first to the Security Cabinet for approval.

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